

SETTING UP YOUR AUTONOMOUS DISTRIBUTION NETWORK NODE

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- 1) Go to [Ingram Spark](#) and [start your own account](#).
- 2) When you are asked to give your BUSINESS or LEGAL NAME, you can either use your personal name, or a name for your new "Publishing Company" or "Press" – it doesn't have to exist on any official documents yet. (Do NOT use "The Operating System" here).
- 3) Once you've created your account and gone through all the steps of adding compensation and billing information, and been notified that your profile is set up, you'll have an ACCOUNT NUMBER which you'll find in the upper right hand corner of your Ingram dashboard screen.
- 4) Find the ISBN number(s) of the title(s) you want to transfer, and take these, and your new Ingram Spark account number, and enter them into the "transfers within Lightning Source / Ingram Spark Accounts" fields [on this form](#).
- 5) The OS will receive notification of your request, and it should be processed in 30 days or less. Here's a bit more [information on that process](#).
- 6) When you go into the title information for any book, you're able to add an IMPRINT for your book. Here is where you want to add an imprint called "The Operating System" under your Ingram Account. (More info on adding imprints [here](#).) It's possible that since the ISBN number and all other book information stays the same in the metadata that 3rd party retailers will not even change any of the data to reflect the new Ingram account (as you can see with [Johnny Damm's titles](#), for instance)

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